

GOVERNMENT OF PAKISTAN
MINISTRY OF DEFENCE PRODUCTION
AIRCRAFT MANUFACTURING FACTORY

PAKISTAN AERONAUTICAL COMPLEX KAMRA
INVITATION TO TENDER AND GENERAL INSTRUCTIONS TO TENDERERS

(SINGLE STAGE TWO ENVELOPE BASIS)

(FOR)

Tender No. AMF/751-A/4604/542/Log

Directorate of Logistics 751-A
Aircraft Manufacturing Factory
Pakistan Aeronautical Complex
Kamra Distt. Attock
Telephone: 051-9099-5893

Fax No 051-9225513

14 March, 2024

PPRA & PAC Websites

Dear Sir,

1. I invite you to tender for supply of store mentioned in the **"Schedule of Store"** on prescribed format attached as **Schedule to Tender (Form PACB -02A)**
2. **CONDITIONS GOVERNING CONTRACTS (PACB-10)**. The "Contract" made as a result of this Tender Inquiry shall mean the agreement entered into between the parties that is the "Purchaser" and the "Seller" on PACB Contract Form PACB - 03 in accordance with the law of contract Act, 1872, General Conditions contained in PACB -10 and other special conditions that may be added to the given contract for the supply of PAC stores specified therein.
3. **DELIVERY OF TENDER (SINGLE STAGE TWO ENVELOPE BASIS).**
 - (a) **Technical Offer:** It shall contain all relevant specification in a separate envelope and clearly marked "**Technical Offer without prices**", tender number and date of opening.
 - (b) **Commercial Offer:** It shall indicate prices quoted in figures as well as in words, along-with essential literature / brochure and clearly marked on face of a separate envelope "**Commercial Offer with prices**", tender number and date of opening.
 - (c) **Earnest Money:** Earnest money of Rs 100,000 must be enclosed in separate envelope and clearly marked on face as "Earnest Money against Tender No-----" along-with name of the participating firm.
 - (d) All the above-mentioned 03 "**envelopes**" of Commercial & Technical offers and Earnest Money should be enclosed in one cover, properly sealed and bear the address of Directorate of Logistics 751-A. Aircraft Manufacturing Factory, PAC Kamra with tender number and opening date.

(e) Technical offer i.e. without prices will be opened on the date and time mentioned at **Annex "B"** of tender. However time and date for opening of Commercial offers of all those firms whose technical offers are accepted will be intimated later on. Offers which are not technically accepted will be returned to the firms un-opened.

4. **FORM PACB - 02A & PACB - 02B:** Form **PACB - 02A & PACB - 02B (Annexure B & C)** duly filled-in are to be attached with the offer duly signed by the authorized signatory person.

5. **SINGLE/MULTIPLE OFFERS:** Only one offer can be made in relevant currency for same item. Multiple rates, if quoted, will be rejected. Multiple quotations against the tender will also be rejected.

6. **DATE & TIME FOR RECEIPT OF TENDER:** The tender must reach to Directorate of Logistics 751-A. Aircraft Manufacturing Factory, PAC Kamra by the date and time specified in the **Schedule to Tender** (PACB - 02A attached). Tenders received after the appointed time will not be entertained. The appointed date & time will, however fall on next working day in case of closed/forced holiday. Telegraphed / Faxed / Telexed bids will be rejected unless specifically asked for.

7. **REPRESENTATION AT TENDER OPENING:** Only authorized person of firm will be allowed to attend tender opening. For tender openings, Firms should provide details (CNIC, Name, designation, phone No) of their representatives at least 02 days prior to the opening date to email address **ddlogj17amf@pac.org.pk**.

8. **RIGHTS RESERVED.** AMF, PAC Kamra reserves the right to accept or reject any tender and to annul the tendering process and reject all tenders at any time prior to contract award as per rule 33 of PPRA rules 2004 without thereby incurring any liability to the affected Bidder. Moreover, past performance of the firms will also be considered for accepting bids.

9. **DELIVERY PERIOD:** Stores are required within minimum possible delivery period, but not later than 90 days after signing of contract. Offers with minimum delivery period are likely to be preferred. However delivery period is to be factual as no extension will be subsequently granted except under unavoidable circumstances beyond control of SELLER or under Force Majeure for which intimation with full justification / evidences is to be dispatched well in advance for consideration.

10. **ADDITION AND DELETION OF STORE:** The purchaser has the right to increase or decrease the quantity of any item and cancellation of the contract partially or fully without any financial repercussion on either side without assigning any reason within 30 days of signing the contract. Such information will be passed on to the SELLER through the fastest means e.g. telephone or fax etc.

11. **VALIDITY OF QUOTATION:** The quotations should be valid till **30 June, 2024**

12. **TECHNICAL LITERATURE, SPECIFICATIONS AND INTERCHANGEABILITY:**

Offers are to be supported by brochures and technical literature in original. Offers must conform to tender specifications. A certificate of complete interchangeability must be endorsed on the quotation for all substitute or in-lieu items, otherwise the same are likely to be rejected. A copy of relevant page of publication must be attached to prove correctness of offered / interchangeable / in-lieu item. Prices of master, substitute and in-lieu items must be quoted separately.

13. **DEVIATION FROM SPECIFICATIONS:** Stores received at consignee, if found not conforming to the contract specifications will be rejected and replacement in accordance with contractual specifications against rejected stores would be provided to consignee as per delivery schedule laid down in the contract. The replacement will be provided without any additional cost. In case stores are rejected after delivery schedule of the contract, replacement is to be provided at the earliest or by the date advised by Directorate of Logistics 751-A AMF, PAC Kamra. Rejected store will be returned after receipt of its replacement.

14. **PACKING:** Stores must be despatched in standard trade packing unless otherwise specified to protect them against any damage. Any loss/damage caused due to poor packing will be recovered from the Supplier

15. **RESTRICTION OF EXPORT / IMPORT LICENSE:** Offer subject to restriction of Import/Export License will not be entertained.

16. **APPLICATION OF OFFICIAL SECRET ACT:** All matters connected with this inquiry and subsequent actions arising thereafter fall within the scope of the Pakistan Official Secret Act 1923 which forbid providing contractual information to unauthorized / unconcerned person/organization. The firms are therefore, requested to ensure complete secrecy regarding documents and stores concerned with this inquiry to limit the number of employees having access to this information.

17. **PRICES** The prices quoted must be per unit of issue / accounting unit as shown in the "Schedule to Tender" inclusive of all taxes and duties on **"FOR" Kamra basis**. The breakdown of 'stores cost' and sales tax is to be indicated separately. The prices must be stated for each item separately. In case, two or more firms have quoted the **same price** for one or more items, the following criteria will be adopted hierarchically for selecting the winner: -

- (a) Past performance of the firm
- (b) Shortest delivery period
- (c) Longer warranty period
- (d) Greater value of order in the same tender (in case of multiple items)

18. **COUNTRY OF MANUFACTURE** Country /place of manufacture of stores (each item) is to be mentioned in the technical quotation.

19. **DISQUALIFICATION:** Offers are liable to be rejected if: -

- a. There is deviation from any instruction described in this invitation to tender.
- b. Multiple rates are quoted against one item.
- c. Relevant brochure / technical literature are not provided.
- d. Form **PACB-02A** and **PACB-02B** duly filled-in and signed by authorized signatory are not received with the offer.
- e. Offer received later than appointed time and date.
- f. Tender specification if not confirming to the offer.
- g. Offer subject to restriction of Export License.
- h. Over writing /erasing in prices. Change in prices by the supplier after opening of commercial offers.
- j. Validity of offer is not quoted as required in tender documents.
- k. Earnest money not provided in shape of bank draft / CDR/ PO.

20. **PAYMENT:**

100% payment after delivery and acceptance of stores with 10% performance bank guarantee.

21. **CERTIFICATES / CONFIRMATIONS: -**

Following confirmations / certifications must be provided along with offer: -

- (a) Photocopies of valid **registration with PAC Board Kamra**. In case the firm is not registered with PAC Board. A certificate as per **Annexure-E** must be attached with the technical offer.
- (b) Copies of NTN, professional tax, STRN certificates and ATL (Active Tax Payer List).
- (c) Confirmation that stores offered is factory new and from latest production.

22. **BANK GUARANTEE:** Bank Guarantee equal to 05% may be imposed on the award of contract under the provision of **PACB - 10** (General Condition Governing Contracts).

23. **INSPECTION / ACCEPTANCE OF STORES: -**

Stores will be inspected and accepted at AMF PAC Kamra as per schedule of stores of the contract. Warranty / Guarantee for period of one year will be applicable for stores commencing from the receipt of store at consignee.

24. **CHECKING OF STORES:** Store will be opened / checked at consignee in the presence of representative of firm if he arrives within 15 days after dispatch of invitation letter.

25. **WITHDRAWAL OF OFFER:** If the firm withdraws its offer within validity period the Competent Authority reserves the right to forfeit its earnest money. Such firm may also be placed under Embargo for a period of six months, which may extend upto one year

26. **SEQUENCE OF QUOTATION:** Quotation must be prepared according to the serial no of Schedule to Tender (Form **PACB-02A**).

27. **FAX QUOTATION:** Fax / Email quotations will not be accepted except when specifically called for under emergency / urgency,

28. **BID SECURITY.** The Bid Security of Rs 100,000 will be deposited by all firms. Bid Security will be deposited in favour of "**MD's Welfare Fund AMF**" in shape of CDR / Pay order / Demand draft only at the time of tender opening (with technical quotation), in a separate envelope. Bid Security will be returned to all firms except three commercially lowest bidding firms on finalization of commercial quotes. Whereas Bid Security to the 2nd and 3rd commercially lowest bidders will be returned on signing of the contract. Bid Security of the contract concluding firm will be returned on submission of bank guarantee

Note: - No Quote will be accepted without Bid Security. Firm's stamp and case No must be marked on back of bid security.

29. **BIDDING CLARIFICATIONS TO TENDER.** In case any clarification is required regarding tender, firms may contact on this email address ddlogif17amf@pac.org.pk however, queries in regards to the tender shall only be entertained till 03 days prior to the deadline for submission of tenders.

30. **RESPONSE OF FIRMS.** Firms are requested to provide only valid email and telephone numbers for quick contact and addressing technical queries.

31. **TREASURY CHALLAN.** Offer must be accompanied with a Challan form of RS 200/- (obtainable from State Bank of Pakistan / Government Treasury) and debit able to **Major Head C02501-20, Main Head 12, Sub Head 'A' Miscellaneous (Code Head 1/845/30).**

Yours sincerely,

(AMJAD FAROOQ)
Squadron Leader
Dy Dir Proc (751-A)
AMF, PAC Kamra
Tel No. 051-90995796

Enclosures: -

ANNEXURE-A SCHEDULE OF STORES

ANNEXURE-B SCHEDULE TO TENDER

ANNEXURE-C UNDERTAKING

ANNEXURE-D QUESTIONNAIRE

ANNEXURE-E CERTIFICATE FOR REGISTRATION WITH PACB

SCHEDULE OF STORESTENDER INQUIRY NO: - **AMF/751-A/4604/542/Log**

TENDER SUBMISSION TIME: - 1130 HRS on 29-03-2024

TIME & DATE OF OPENING: - 1200 HRS on 29-03-2024

PROCUREMENT OF 02 TON REVERSIBLE AIR CONDITIONERS**AS PER FOLLOWING DETAILS**

S No	Noun	Specification		U/I	Qty (Req)
Air Conditioner	DC Inverter (02 TON)	Cooling Type	Heat & Cool	EA	08
		BTU Capacity	24000		
		Inverter Technology	Yes		
		Self-Cleaning Evaporator	Yes		
		Air Swing	Yes		
		Air Throw	Wide Angle		
		Noise Level	Low Noise		
		Cooling Effect	Fast		

Notes:-

- The stores must be factory new and free from damage, corrosion and other forms of deterioration.
- Installation of Air Conditioners at AMF should be free of cost.
- Standard warranty as per OEM not less than 01 year is mandatory.

**PAKISTAN AERONAUTICAL COMPLEX KAMRA
AIRCRAFT MANUFACTURING FACTORY****Schedule to Tender**

- 1 TENDER INQUIRY NO **AMF/751-A/4604/542/Log**
2. Time and Date of opening Tender at 1200 Hrs on 29-03-2024

(1)	(2)	(3)	(4)	(5)	(6)	(7)
Item No	Description of stores and specifications	Unit of issue	Qty	Price per unit	GST @	Total price (with GST)

Grand Total _____**Signature of Tenderer**

(Capacity in which signing)

UNDER TAKING

(Fill in and Return)

To:

Managing Director,
Aircraft Manufacturing Factory
Pakistan Aeronautical Complex,
Kamra Distt Attock

Dear Sir,

1. I/We hereby offer to supply to AMF PACB the stores detailed in the Schedule to Tender or such portion thereof as you may specify in the contract at the prices given in Form **PACB - 02A** and further agree that this offer will remain valid upto _____ and will not be withdrawn or altered in terms of rates quoted and the condition stated therein on or before this date. I/We shall be bound by your communication of acceptance to be despatched within the prescribed time.

2. I/We understood the instructions to Tenders and condition of contract as laid down in Form **PACB - 10** titled "**General Conditions Governing Contract**" and thoroughly examine specification / drawing and / or patterns quoted in the Schedule to Tender and am/are fully aware to the nature of the stores required and my/our offer is to supply stores strictly in accordance with the requirements.

Yours faithfully

Witness's Signature:

Name:

C.N.I.C No.

Address

Date:

Signature of Tenderer :

Name:

C.N.I.C No.

Capacity in which Signing

Address:

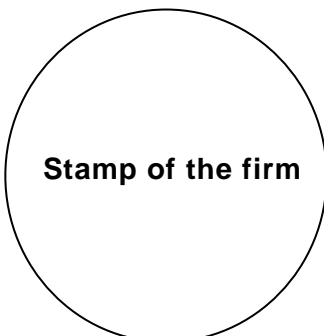
Date:

Tele:

Fax

QUESTIONNAIRE TO BE FILLED IN BY TENDERER

1. Whether stores offered confirm to the specifications given in the schedule of stores. **Yes /No**
2. Whether stores offered is new and out of fresh production. **Yes /No**
3. Whether quotation is valid till 30-06-2024. **Yes /No**
4. Whether there is any deviation from the demanded specification attached with **Form PACB - 02A**. **Yes / No**
5. Whether separate technical & commercial quotations are submitted and prices have been shown on commercial quote only. **Yes / No**
6. Whether **Form PACB - 02A and PACB - 02B** dulyfilled in and signed by the Tenderer have been attached herewith. **Yes / No**
7. Whether there is any previous outstanding contract of your firm with PAC factories. **Yes / No** (in case of yes please attach details)
8. Whether store is to be checked at consignee premises in presence of your representative. **Yes / No**
9. Whether stores can be delivered within 90 days after confirm order. **Yes / No**
10. Whether standard warranty of OEM not less than one year will be provided with stores. **Yes /No**
11. Whether brand name and model No of offered stores has been mentioned in the schedule of stores. **Yes /No**
12. Whether earnest money Rs 100,000.00 in shape of bank draft / CDR / Pay order has been attached with the technical quotation. **Yes /No**
13. Whether your firm accepts the provision of 10% performance bank guarantee within 30 days after signing of contract. **Yes /No**
14. Whether copies of NTN, Sales Tax registration certificate & Professional Tax Certificate have been attached with the quotation. **Yes /No**
15. Whether your firm is registered with PAC Board. **Yes /No** (If yes, please attach copy of registration certificate)



(Signature of Tenderer)

(Name in Block Letters)

(Appointment in the Firm)

Dated: - _____